

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
October 3, 2013
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

Mr. Wheeland recessed the Commissioners' Meeting at 10:02 a.m.

Mr. Wheeland opened the Public Hearing for Zoning Ordinance Amendment.

David Hines explained this was a text amendment change, and all public notice requirements have been met.

Table 42-30 for minimum building space is changed from 20 feet for residential structure and detached garage to 5 feet.

Mr. Hines said the Planning Commission recommends approval.

Mr. Wheeland closed the Public Hearing for Zoning Ordinance Amendment at 10:08 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:08 a.m.

2.0 ACTION ITEMS

- 2.1 ENACT ORDINANCE 2013-01. A motion by Mr. Larson and seconded by Mr. Mussare and passed (Larson - yes; Mussare - yes; Wheeland - 0 yes; 3-0), enacted Ordinance 2013-01 for amendment to the zoning ordinance.
- 2.2 ADOPT RESOLUTION 2013-31. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2013-31 for PennVest auction.
- 2.3 APPROVE DEP LETTER OF MUTUAL CONSENT AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved letter of mutual consent agreement with DEP for solid waste grant budget amendment.
- 2.4 APPROVE INTERGOVERNMENTAL AGREEMENT . A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved intergovernmental agreement for solid waste implementation.
- 2.5 APPROVE 2013 NUTRIENT TRADING AGREEMENTS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved nutrient trading agreements with the following:
Wayne E. & Ruth H. Vandine Joanne L. & Myron E. Knepp.
Charles F. & Bonnie K. Ulmer Charles R. Bosch.
- 2.6 APPROVE CONTRACT AMENDMENT WITH STEINBACHER ENTERPRISES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved contract amendment with Steinbacher Enterprises Inc - HMGP Demo I, for time extension to 12/31/13.
- 2.7 APPROVE CONTRACT AMENDMENT WITH STEINBACHER ENTERPRISES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved contract amendment with Steinbacher Enterprises Inc - HMGP Demo II, for time extension to 12/31/13.
- 2.8 APPROVE AGREEMENT WITH DCED. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved agreement with DCED for Tiadaghton Valley Municipal Authority for competitive CDBG in the amount of \$450,000.
- 2.9 APPROVE AMENDMENT TO AGREEMENT WITH LARSON DESIGN GROUP. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to agreement with Larson Design Group for White Deer Park Pavilion and Trail in the amount of \$5,500 and extending it to 12/31/2014.

2.10 APPOINT TO ZONING HEARING BOARD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), appointed the following to the Zoning Hearing Board:

Member - Christopher Logue to fill unexpired term ending 12/31/2014.

Alternate - Romuald Andraka to fill open term ending 12/31/15.

2.11 APPROVE QUOTES FOR EOC FURNISHINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the following quotes for alternate EOC furnishings:

Staples \$11,928.41.

Supply Source \$12,879.00.

Huffman's \$11,345.88.

2.12 APPROVE EMERGENCY MANAGEMENT PERFORMANCE GRANT AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved PEMA emergency management performance grant agreement in the amount of \$110,766.

2.13 APPROVE PURCHASE FROM SUSQUEHANNA FIRE EQUIPMENT COMPANY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved purchase of new SCBA Cylinders from Susquehanna Fire Equipment Company in the amount of \$10,000.

2.14 APPROVE AMENDMENT 2 TO AGREEMENT WITH LAND & MAPPING SERVICES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment 2 to agreement with Land & Mapping Services, LLC. extending it to 12/31/2014.

2.15 APPROVE JPO GRANT IN AID. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved JPO Grant in aid equitable compensation letter and financial statements.

2.16 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved TDA Change - change pay grade of Veteran's Affairs Assistant from grade 5 to grade 5/6.

Mr. Wheeland recessed the Commissioners' Meeting at 10:21 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 VETERANS AFFAIRS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved the reclassification of David A. Keene as full time Veteran's Affairs assistant - Pay grade 6 - \$15.86/hour effective 10/13/13..

3.3 DPS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved the reclassification of Barry J. Steinbacher as Drop-Off Supervisor - Pay grade 7 - \$20.05/hour effective 10/13/13.

3.4 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), adjourned the Salary Board at 10:22 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:22 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Dan Dorman announced that LCRMS is requesting bids for 2 new butt fusion pipe welding machines.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, October 15, 2013. There will be no meetings October 8 & 10.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:32 a.m.